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**Headteacher:** Mr J Parr BA Hons

17<sup>th</sup> March 2020

Dear Parent / Carer,

As you will know, as of last night's announcements the criteria for self-isolation have changed, including new vulnerable groups being asked to self-isolate and entire households with a new and persistent cough and/or a high temperature have to self-isolate for 14 days. Unfortunately, this has had a profound effect on our staffing. At the time of writing, we have 13 staff who now need to work from home / self-isolate. This includes significant number of our cleaning staff, therefore we will struggle to maintain a fully cleaned school in all areas. We may seek to zone some areas to avoid significant use by students and staff.

Part of our contingency plan is therefore to close the school to some pupils. This is our decision based on the impact the Coronavirus is now having on both teaching and support staff. We take this seriously but have no alternative due to the health and safety of our pupils and our staff.

We have taken the decision today to ask Year 8 pupils to remain at, and work from home, as from tomorrow, Wednesday, 18 March. This year group is the one to be affected most by the staff absence at the moment.

NB: Pupils who also fall into the vulnerably category are now not expected to be in school. Please telephone the absence line or email school at [office@csschool.co.uk](mailto:office@csschool.co.uk)

**Year 8 students:**

Your work will come to you via 'Go 4 Schools'. You must establish for yourselves a working area at home and ensure all work is completed to the best of your ability. Students, these are challenging times for everyone, and your education is most important. Your teachers will regularly upload work through 'Go 4 Schools. We will endeavour to follow your timetables in setting work as closely as possible.

Parents and Guardians, we are extremely sorry for this late notice but should inform you that we anticipate there may well be further changes which will be out of our hands.

We will, of course, keep you updated regarding further developments via our messaging service, school web site and Go 4 Schools.

Please continue to check our website for DFE guidance on managing this fast-changing situation.

These are most challenging and unprecedented times and we wish everyone well in the weeks to come.

Yours sincerely

John Parr  
Headteacher

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