

Dear parent/carer,

School Closure in Bad Weather

As the winter months are nearly upon us I thought it might be useful to remind you of our arrangements should we need to close due to bad weather. Please be assured that we will endeavour to open and remain open wherever possible but I do have to be mindful of Health & Safety both on site and more importantly, on the journey to and from school. We do take clear advice and guidance from our transport companies relating to the safety of travel.

School Closure – before school

If we are faced with inclement weather **before** the start of school and I make a decision not to open it will be broadcast on BBC Radio Shropshire and other local radio stations as early as possible on the morning concerned. We will also post a message on our website under the News tab on the Home page, in the drop down “Announcements” - www.churchstretton.shropshire.sch.uk before 07.00am whenever possible.

Early Closure during the day

If the bus companies determine that they need to make journeys earlier in the day due to bad weather we will send students home early. We will attempt to inform parents of these arrangements via BBC Radio Shropshire and other local radio stations; the school website home page and through In Touch, which will leave a message by email and text.

If you do not wish your child to go home early please complete the attached slip informing us of the arrangements you wish to make for his/her safety and journey home. Colleagues who are local will stay in school to supervise students until 15.10 (but no additional travel arrangements can be made).

Decision to re-open following closure

The school **will open** the following day after closure **unless** a notice is posted to the contrary on our website; and on BBC Radio Shropshire. Please check these sources early in the morning if in doubt.

If you have any concerns about these arrangements please do not hesitate to contact us at school.

Yours sincerely,

John Parr
Headteacher

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Please return to school office - Early Closure Arrangements

I **do not wish** for my child to be sent home in the event of early closure. I will make the following arrangements for his/her safe return.

Name of student Tutor group

Contact name Phone number Signed